

## Expression of Interest

### Non-Executive Directors – Beryl Women Inc.

Beryl Women Inc. is looking for four committed, enthusiastic and experienced Non-Executive Directors to join its skills-based Board of Directors in Canberra.

These positions would support the Management team to uphold the organisational strategic vision. This is a voluntary role and would suit women looking to contribute to the ACT community to address domestic and family violence, while meaningfully applying their governance and finance experience.

#### What we are looking for

The following skills and/or experience would be viewed favourably:

- Financial management, interpreting and evaluating financial documents and providing financial guidance
- Policy and advocacy
- Fundraising / grants applications
- Media engagement, social media, marketing and public relations
- Corporate governance
- Legal skills
- Company Directors Course qualifications.

Applications from Aboriginal or Torres Strait Islander women are strongly encouraged, though we welcome applications from women of all backgrounds. As Beryl Women Inc. is a feminist organisation, this position would suit women with a commitment to upholding and promoting the rights of women and children to live in relationships and communities free of violence and the threat of violence.

Applicants must be ACT or Queanbeyan-based (enabling them to attend Board meetings in person).

#### About Beryl

[Beryl Women Inc.](#) was established in 1975 as the ACT's first women's refuge. Since then, it has become an established service that provides crisis and transitional accommodation, trauma-informed case management and outreach support to women and their children escaping family/domestic violence in the ACT. The service has a strong focus on Aboriginal and Torres Strait Islander women and women from and culturally and linguistically diverse backgrounds. Beryl Women Inc. practices from a feminist framework and aims to empower women and children to live a life free from violence and abuse.

#### About the role

Board Directors are expected to be ambassadors for Beryl Women Inc., and advocate for the rights of women and children and the eradication of family/domestic violence.

Responsibilities include:

- Upholding the strategic vision of the organisation and implementing change where necessary,
- Overseeing and evaluating Beryl Women Inc.'s financial expenditure

- Reviewing governance and operational policies and procedures
- Organising and / or participating in fundraising and other events for Beryl Women Inc., and
- Advocating for Beryl Women Inc. and its clients, for example through law and policy reform and media presence.

Duties include:

- Being able to commit to attendance of Board Meetings (8-10 per calendar year averaging every six weeks)
- Preparation for Board meetings (including interpreting corporate and financial documents).
- Ensuring compliance with general and specific laws applying to the service's operations
- Exercising duties as outlined under the *Associations Incorporation Act 1991* (ACT) in relation to decision making for the sound and efficient management of the service, and
- Acting with care and due diligence, in good faith and in the best interests of the service (including being properly informed about the financial position of the service).

### **How to apply**

If you are interested in contributing and amplifying the work of Beryl Women Inc., **please email a brief expression of interest, resume and professional reference letter to Beryl Women Inc. Manager, Robyn Martin ([manager@beryl.org.au](mailto:manager@beryl.org.au)) and Chairperson, Barbara Klompenhouwer ([barbara@beryl.org.au](mailto:barbara@beryl.org.au)) by 5 pm, Friday 26 April.** If you have any questions about the role, please contact Robyn on 02 6230 6900 or via email.